

Nova Organa (she/her)

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TECHNICAL SKILLS

Years of experience is included next to the listed item.

ADMINISTRATIVE & OFFICE SOFTWARE

- Microsoft Word (15+), Excel (15+), Outlook (10), and Powerpoint (10).
- Gmail(15+), Google Drive (15+), Google Calendar (15+), Google Docs (15+), Google Sheets (15+)..
- Windows OS (15+), MAC OS X (8).
- ADOBE Bridge (2) (An organizational tool to create directories, batch rename, and organize files.)

GRAPHIC DESIGN SOFTWARE

- ADOBE Photoshop (10+), Illustrator(10+), InDesign (10+), Dreamweaver (5), Lightroom (5).
(Software used to do logo illustration & vectorization, as well as layout design, web design, and photomanipulation.)

VIDEO & AUDIO EDITING SOFTWARE

- ADOBE Premiere (10+), Audition (7), After Effects (10+), Encore (2).
(Software used to edit live action or motion media video and audio, as well as create and animate motion graphics.)

3D ANIMATION, COMPOSITING, & GAME DESIGN

- Autodesk Maya (5), Autodesk Mudbox (2).
(3D Animation and Visual Effects software used as an industry standard for film & tv.)
- Nuke (5), Natron (3)(Compositing software used to layer effects for film & animation).
- Epic Games Unreal Engine (4)
(Game design software that is an industry standard and used by many studios and designers.)

PROJECT MANAGEMENT & SOCIAL MEDIA - PROFESSIONAL EXPERIENCE

- Trello (5), Slack (5), Asana (5).
- YouTube (10+), Facebook (10), X (formerly Twitter)(6), Instagram (3), TikTok (3).

PROFESSIONAL EXPERIENCE

Freelance Designer, Freelance, New York, NY

2007 – Present

- (2015-2022) Lead Cinematics & Video Editor for the video game, 'In The Black™,' being developed by Impeller Studios and led by Jack Mamais (MechWarrior 2 Franchise, Heavy Gear 2, Far Cry, Crysis) and David Wessman (X-Wing & Tie Fighter series, Blood Wake, Saints Row).
- (2015-2020) On-Retainer Graphic Designer for 'Paws & Rec', an award winning dog day care in 2 of the 5 NYC boroughs.
- (2018) On-Retainer Graphic Designer for ACHINA Town emergency disaster funding campaign in Nigeria, Africa.
- (2012-2013) Post-Production Supervisor on the feature documentary, "Lucky," from Academy Award Nominated Director, Laura Checkoway.
- (2012-2014) Graphic Designer for critically acclaimed and award winning wedding dress designer, 'Janelle Funari New York.'

Manager & Creative Director, Novi Entertainment Studio, LLC, New York, NY

2018 – 2023

- Lead Podcast Audio & Video Editor for all podcasting platforms as well as video for YouTube.
- Lead Graphic Designer for all digital, print, and motion graphics assets as well as managing files in a cohesive manner.
- Managed the day to day operations of the company including budget & project management.
- Led four teams of multiple professionals across a network of 28 individuals:
 - Two overhead marketing professionals that were in charge of managing our analytics, outreach, and merchandise.
 - Three professional freelance game designers that were in development of an interactive card based video game.
 - Three freelance artists created custom character illustrations for Novi's podcasts and gaming channels.
 - Ten podcasting professionals (as well as guests) across four different podcasts.
- Networking with the NGLCC and affiliate chambers as a registered LGBT Business Enterprise.

Graphic Designer & Project Manager, Haider Engineering, P.C., Farmingdale, NY

2015 – 2019

- Graphic Designer responsible for, but not limited to: logos, brochures, marketing materials, promotional videos.
- Project Manager for up to 15 complex City and State agency projects with budgets between \$100k to several million dollars.

(Last updated on: 09/05/2024)

- Improved client relationships and client retention through innovative conceptual ideas and creative solutions.
- Conceptualized and developed company-wide digital and print design style guide to facilitate the enhancement of the company's professional image through branding and an enriched online presence.

Graphic Designer & Administrative Assistant, EnTech Engineering, P.C., New York, NY

2007 – 2013

- Graphic Designer responsible for, but not limited to: logos, brochures, marketing materials, promotional videos.
- Developed a design style guide for the company's marketing efforts for City, State, and Federal agencies.

EDUCATION

Savannah College of Art & Design, Savannah, GA

2007 – 2012

Bachelor of Fine Arts Degree Major: Visual Effects for Film & Animation

Bachelor of Fine Arts Degree Major: Interactive Design & Game Development (Minor: Concept Art)

ADDITIONAL EXPERIENCE

Deli Associate, Publix Supermarkets, Savannah, GA

2022 – 2023

- Delivered premiere customer service while maintaining the deli area in a clean, neat, and orderly fashion at the traditional deli case, sandwich & salad station, and the hot foods case.
- Stocked and displayed products as per merchandising standards.
- Observed sanitation and safety procedures to offer quality services.

Deli Associate, Southdown Supermarkets, Huntington, NY

2013 – 2015

- Provided exceptional service to the deli counter customers by answering questions, providing samples, and responding to requests.

PROFESSIONAL RECOMMENDATIONS

Asjad Hasan, **Vice President Haider Engineering, P.C., New York, NY**

"It's my pleasure to offer my unreserved recommendation for Nova Organa. Her work ethic and punctuality are unparalleled at Haider Engineering P.C. Her command of Adobe Photoshop and other graphic design software has helped us embellish our marketing documents with sleek logos and art. They have been quick to learn new processes and have never been shy of taking on new challenges. I wish her all the best in her future endeavors."

Jack Mamais, **Owner of Impeller Studios & Lead Designer of 'In The Black™', Savannah, GA**

"It was my pleasure to work alongside Nova on our game, 'InTheBlack™'. She was instrumental in creating many cinematics using the Unreal Engine and worked very well with the rest of our team of artists, designers, and programmers. Their attention to detail, proven ability with tools like Adobe After Effects & Premiere, and clear vision, makes them among our most valuable team members."

Edmar Mendizabal, **General Manager of Impeller Studios, Savannah, GA**

"Nova was instrumental for the production of the teaser video for our PC game, 'InTheBlack™'. Their fast learning and use of highly technical software demonstrated their talent as a great technical artist. Nova also has superb communication skills and works very well in a team environment. Their passion and dedication for their work made them a valuable member of our team whom I highly recommend."

Robert Mrozowski, **Professor at The Savannah College of Art & Design, Savannah, GA**

"Nova has been a student in more than one of my classes and I'm very familiar with her work. I know them to be an artist of the highest standards who always strives for perfection. I can recommend Nova without reservations for any position."

HOBBIES & INTERESTS

Dungeons & Dragons, as well as other Tabletop Roleplaying Games

- Gained experience that promotes character and skill growth.
- Quickly learning to assess the proper tools to resolve situations.
- Able to coordinate schedules to be able to meet and record accordingly.

Video & Board Games

- Improves hand/eye coordination as well as balancing game mechanics with quick learning and creative problem solving.
- Often streams live on Twitch, which showcases the ability to concentrate on a task for hours at a time.
- Ability to multitask and redistribute multiple priorities quickly.
- Gravitates toward management and resource management simulators.

(Last updated on: 09/05/2024)